

**THE UNITED REPUBLIC OF TANZANIA
NATIONAL EXAMINATION COUNCIL OF TANZANIA
DIPLOMA IN SECONDARY EDUCATION EXAMINATION**

724

COMMUNICATION SKILLS

Time: 3 Hour.

Monday, 08th February 2008 p.m

Instructions

1. This paper consists of sections A, B and C.
2. Answer **all** questions in sections A, **two (2)** questions from section B and **two (2)** questions from section C.
3. Section A and B carries 40 marks each and section C carries 20 marks.
4. Cellular phones are **not** allowed in the examination room.
5. Write your **Examination Number** on every page of your answer booklet(s).

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SECTION A (40 Marks)

Answer all questions in this section.

1. Define the term “communication” and explain three key elements of the communication process.
2. Mention four skills a teacher should use to make an oral presentation effective.
3. Differentiate between connotative meaning and denotative meaning with clear examples.
4. Explain four ways a reader can identify a headword in a dictionary.
5. Briefly describe four barriers that may cause communication breakdown in a classroom.
6. What is the difference between intensive and extensive reading? Give two examples of each.
7. Identify four qualities of a good public speaker.
8. With examples, list four functions of non-verbal communication.
9. Outline four techniques used during note-taking to ensure accuracy and clarity.
10. Mention four major goals of communication and give a short explanation for each.

SECTION B (40 Marks)

Answer four (4) questions from this section.

11. Describe the meaning of the following terms and provide two examples for each:
 - (a) Clipping
 - (b) Compounding
 - (c) Blending
 - (d) Conversion
12. Identify five types of essays and briefly explain the purpose of each.
13. Assume you are a communication tutor preparing learners for an oral presentation. Explain five strategies a speaker can use to make the presentation meaningful and engaging.

14. The internet is widely used in Tanzania. Explain three positive and three negative impacts of the internet on communication in society.

SECTION C (20 Marks)

Answer two (2) questions from this section.

15. As a teacher of Form I, explain how you would solve the problems of extensive reading among your students.
16. Study the following sentence then answer the questions below:
- "The teacher who spoke during the assembly inspired many students."
- (a) Identify the main clause and the subordinate clause.
 - (b) Mention two noun phrases in the sentence.
 - (c) What is the tense used in this sentence?
 - (d) Replace the word "inspired" with a word having the same meaning.
17. Explain five techniques a teacher can use to help students overcome barriers to effective listening in class.
18. Identify five challenges students face during note-taking and explain one solution for each.