

**THE UNITED REPUBLIC OF TANZANIA  
NATIONAL EXAMINATION COUNCIL OF TANZANIA  
GRADE A TEACHERS' CERTIFICATE EXAMINATION**

**624**

**COMMUNICATION SKILLS.**

**Time: 3 Hours.**

**Year: 2010**

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**Instructions**

1. This paper consists of sections **A**, and **B** with a total of **fourteen (14)** questions.
2. Answer **all** questions in sections A and **four (4)** questions from section B.
3. Section A carries **forty (40)** marks and section B carries **sixty (60)** marks.
4. Mobile phones and unauthorized materials are **not allowed** in the examination room.
5. Write your **Examination Number** on every page of your answer **booklet(s)**.

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## SECTION A (40 Marks)

Answer **all** questions in this section

1. Mention four purposes of feedback in communication and explain how each can improve classroom teaching.
2. State four qualities of effective written communication and explain why each is important in academic work.
3. Identify four types of listening and give one example of each in a teaching context.
4. Mention four ways a teacher can overcome psychological noise in the classroom and explain each.
5. State four differences between a dictionary and a thesaurus.
6. Mention four uses of an encyclopaedia to a student-teacher and explain each briefly.
7. State four types of objective test items and explain how each can be used in assessing students.
8. Mention four principles of effective communication and explain their importance in a staff meeting.
9. Identify four advantages of using visual aids in lesson delivery and explain how each supports learning.
10. Mention four internet search engines apart from Google and explain one educational advantage of each.

## SECTION B (60 Marks)

Answer any **four** questions from this section. Each question carries 15 marks.

11. Discuss six ways in which oral presentation skills can be improved by a student-teacher.
12. Describe six challenges that can occur during group discussions and suggest solutions for each.
13. Fill in the blanks with the correct word or phrase:
  - (i) The teacher, as well as the students, \_\_\_\_\_ attending the seminar.
  - (ii) He has been teaching in this school \_\_\_\_\_ 2015.
  - (iii) We were surprised \_\_\_\_\_ her sudden resignation.
  - (iv) Mathematics \_\_\_\_\_ my favourite subject.
  - (v) The manager refused to approve the project, \_\_\_\_\_ upset the entire team.
  - (vi) Neither of the books \_\_\_\_\_ missing from the library.

14. Explain six importance of note-making for a student-teacher.
15. Identify six types of oral presentation and explain how each can be applied in teaching.
16. Discuss six importance of reading skills for a student-teacher.