

**THE UNITED REPUBLIC OF TANZANIA
NATIONAL EXAMINATION COUNCIL OF TANZANIA
GRADE A TEACHERS' CERTIFICATE EXAMINATION**

624

COMMUNICATION SKILLS.

Time: 3 Hours.

Year: 2013

Instructions

1. This paper consists of sections **A**, and **B** with a total of **fourteen (14)** questions.
2. Answer **all** questions in sections A and **four (4)** questions from section B.
3. Section A carries **forty (40)** marks and section B carries **sixty (60)** marks.
4. Mobile phones and unauthorized materials are **not allowed** in the examination room.
5. Write your **Examination Number** on every page of your answer **booklet(s)**.

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SECTION A (40 Marks)

Answer **all** questions in this section

1. State four purposes of classroom discussion and explain how each benefits the teaching and learning process.
2. Mention four qualities of an effective written communication and explain why each is important in academic work.
3. Identify four types of listening and give one example for each in a teaching context.
4. State four ways in which a teacher can minimize semantic noise in the classroom and explain each in detail.
5. Mention four advantages of using a thesaurus and explain how each can improve lesson preparation.
6. State four functions of punctuation marks and give one sentence example for each.
7. Identify four types of visual aids and explain how each can be used in a lesson.
8. Mention four principles of effective communication and explain their importance during a school assembly.
9. Outline four purposes of note-taking during a workshop and explain each.
10. Mention four internet search engines apart from Google and explain one educational advantage of each.

SECTION B (60 Marks)

Answer any **four** questions from this section. Each question carries 15 marks.

11. Discuss six reasons why a student-teacher should develop strong oral presentation skills.
12. Describe six advantages of applying reading skills in lesson preparation and delivery.
13. Read the short passage below and answer the questions that follow:

The integration of technology in education has brought significant changes to teaching and learning. Digital tools such as interactive whiteboards, online courses, and virtual laboratories have made it possible for students to access resources beyond the classroom. Teachers can now personalize lessons to meet individual needs, and learners can collaborate with peers across the globe. However, challenges such as high costs, limited access in rural areas, and the need for teacher training remain.

- (i) Mention two digital tools discussed in the passage.
 - (ii) State two benefits of technology in education from the passage.
 - (iii) Mention two challenges of integrating technology mentioned in the passage.
 - (iv) In your own words, explain how technology allows learners to collaborate globally.
14. Identify six types of objective test items and explain how each is constructed and assessed.
15. Discuss six functions of a dictionary to a student-teacher.
16. Explain six ways in which multiple teaching methods improve classroom learning outcomes.